**RADIO COORDINATOR**

Fall 2020

The Whitman Wire radio show expands upon our print and digital publications. The show features content from weekly issues of the Wire, as well as content exclusively created for the radio show.

The show features staff members who work on our print/digital publication, inviting them on to further expand upon their published reporting, as well as a team of radio reporters who will conduct interviews with community members and host their own segments. It airs weekly on KWCW and is recorded and uploaded to Soundcloud for online sharing.

Part of the goal for this show is to extend the scope of the kind of content the Wire produces to help connect the Whitman and Walla Walla communities, as well as to give our staff members the opportunity to explore and interact with a new platform.

The radio coordinator works with the editorial board, the featured reporters/columnists, and a team of radio reporters to create content for the show. The coordinator is in charge of creating a semester schedule for the show, formatting each of the shows and coordinating with the relevant parties that participate and are featured in the show. The radio coordinator is responsible for designing shows that are engaging and align with the values and vision of the Whitman Wire.

*Practical responsibilities:*

* Attend weekly editorial and staff meetings (Sundays 4-5:30 pm).
* Be available to go through KWCW training for DJs. The radio coordinator will then meet with the radio staff to go over the basics.
* Get the stories prepared and organized for the radio show, creating a list of covered topics and segments weekly to be shared with that week’s radio reporters, and be available during *The* *Wire’s* radio hour to either listen in, or contribute to the show if necessary.
* Hire a small team of radio reporters at the beginning of each semester and act as a liaison between the editorial board and that team.
* Put together a blurb about content from each week’s issue of the Wire’s print edition to highlight during the show.
* Work in close communication with the rest of the editorial board.

*Skills and Experience:*

* Experience with journalism is necessary. Experience with news/talk radio shows is preferred, but not necessary.
* Must be organized.
* Must be able to work under strict deadlines.
* Strong leadership and teamwork skills.

*For past Wire radio shows, visit* [*https://soundcloud.com/user-990218643*](https://soundcloud.com/user-990218643)

*Approximate time commitment: 6 hours a week.*

Pleaseemail a word document with your responses to wire@whitman.edu. Applications accepted on a rolling basis; final deadline is midnight on Sunday, June 28th.

Name:

Graduating year:

Phone number:

Email address:

1. Why are you interested in working for theWire?
2. Please pitch 3 segments for *The Wire*’s radio show. Include the segment title, as well as the two (or more) hypothetical stories you may cover that would fall into each segment.
3. Do you have any previous radio or journalism experience that you can bring to the position? If so, explain.
4. What experience do you have in a leadership position?
5. What goals do you have for this radio show for the upcoming semester?
6. This show will stretch beyond the Whitman community. How will you integrate community related issues and interests (Whitman and Walla Walla) into the show?
7. Please describe your ability to meet deadlines and work under pressure.
8. What other activities will you be involved in this semester, and how much of a weekly time commitment are these activities? How heavy is your academic course load for this semester? How much time are you willing to devote weekly to *The Wire*?