**ILLUSTRATION EDITOR**

**Fall 2020**

As the Illustration Editor you are responsible for working closely with illustrators and other editors in organizing and assigning graphics for each section of the newspaper, and for encouraging creative, quality work. This involves assigning graphics to your illustrators and working closely with them to make sure that their work is appropriately edited and turned in on time, editing illustrations that have been turned in (which may involve making slight changes to their composition or coloring), uploading illustrations to *The* Wire’s Dropbox account and website, and attending and holding weekly meetings.

The weekly time commitment is around 7 hours per week: around 1.5 hours total spent in the in weekly editors’ meeting and staff meeting, 30 minutes during production night on Wednesdays, plus additional time spent organizing and editing illustrations, emailing, and working with illustrators to ensure that they are given the help they need in order to complete their graphic assignments. Much of the time spent outside of meetings and production night is flexible and can be organized around your existing schedule and need not be spent consecutively. The Illustration editor should have a basic knowledge of Adobe Photoshop (the more knowledge the better), should be organized and willing to manage other people, and should have some ability to illustrate, as last minute illustrations are sometimes needed and it is the Illustration Editor’s responsibility to provide these if no illustrators are able to do so. Knowledge of Adobe Illustrator is also highly recommended.

The Illustration Editor is also responsible for hiring a team of illustrators at the beginning of each semester.

Please fill out the questions below and submit with a portfolio or illustration samples to wire@whitman.edu by midnight on Sunday, June 28th.

Name:

Graduating Year:

Email address:

Phone number:

1. Please describe any relevant illustration experience you have. Have you worked on a publication similar to *The Wire*?
2. What experience do you have in a leadership position?
3. Please describe any experience with Adobe Photoshop, Illustrator, or any other relevant programs.
4. What changes would you make to improve the overall illustration of *The Wire*? If you have previously held an editorial position on *The Wire*, what would you do differently this semester, both to improve your section and the paper as a whole?
5. Please describe your ability to meet deadlines and work under pressure.
6. What other activities will you be involved in this semester, and how much of a weekly time commitment are these activities? How heavy is your academic course load for this semester?

Please attach five sample illustrations to this application or submit a portfolio link.